

# Legal Service Plan

For all members



## TO ENROLL

**Friday, May 31** is the deadline for enrollment!

Link through UBT website [benefitstrust.org](http://benefitstrust.org). You can enroll online until midnight.

The paper enrollment form at right must be postmarked by **Friday, May 31**. Do not submit the legal plan enrollment form to your HR.

Mail to:

**Hyatt Legal Plans**  
Eaton Center  
1111 Superior Avenue, Suite 800  
Cleveland, Ohio 44114  
800-821-6400

## ENROLLMENT OPTIONS

- Within 90 days of hire
- During the annual open enrollment period

**Once enrolled, you must maintain coverage until the following June 30. If you choose to drop your coverage after a full plan year, you must fill out a form during the annual open enrollment period; otherwise your coverage will continue.**

## LOW MONTHLY PAYROLL DEDUCTIONS

- Single coverage - \$15.90/month
- Family coverage - \$18.95/month

For most legal matters, you may use the lawyer of your choice. Your costs will be less if you use a network Plan Attorney.

Coverage is available in all 50 states and U.S. territories.

**(Established term employees are not eligible)**

For a low monthly premium you have year-round access to legal counsel including unlimited telephone advice and office consultations on covered matters and matters not specifically excluded.

## To Obtain Service

You must contact Hyatt before contacting an attorney. You will need to verify eligibility and obtain a case number either online or by phone. You will then be given the name and phone number of a nearby Plan Attorney.

You will have full coverage when using a plan attorney with no co-pays or deductibles on covered services.

You may choose a lawyer who is not in Hyatt's network. If you use an out-of-network attorney, you may have out-of-pocket costs. Non-network coverage is subject to a set fee schedule. Contact Hyatt or go online to learn more.

There are no time limits or usage restrictions. The Plan Attorney will provide all work, including representation. You may use the plan for the same or a different service, as many times as required to complete the matter.

## Services offered by Hyatt:

- Wills and Estate Planning
- Real Estate Matters
- Traffic and Criminal Matters
- Consumer Protection
- Debt Matters
- Defense of Civil Lawsuits
- Family Law
- Elder Law
- Document Preparation/Review
- Office Consultations/Phone Advice
- Sale or Purchase of Primary, Secondary, or Vacation home
- Refinancing of Primary, Secondary, or Vacation home
- Home Equity Loans for Primary, Secondary, or Vacation home
- Divorce, Dissolution, and Annulment (*20 Hrs. Maximum*)
- Identity Theft Management Services
- Adoption and Legitimization (*Uncontested/Contested*)
- Guardianship or Conservatorship (*Uncontested/Contested*)
- Immigration Assistance
- Boundary or Title Disputes of Primary Residence
- Property Tax Assessment of Primary Residence
- Zoning Applications
- Protection from Domestic Violence (*member only*)

## Exclusions

A **partial** list of non-covered matters includes the following: Payment made to a third party such as court costs, witness fees, filing fees or fines; business or farm matters; matters for which you are or have been receiving legal services before you received a case number, or for any matter for which an attorney-client relationship exists prior to the member becoming eligible for plan benefits; matters or disputes involving the Hyatt Legal Plans, MetLife and its affiliated companies or a Plan Attorney; matters or disputes concerning the Union Benefits Trust or a union served by the UBT; or matters concerning employment including state and statutory benefits.

Find a full list of exclusions at the UBT website [benefitstrust.org](http://benefitstrust.org).



# LEGAL PLAN ENROLLMENT FORM



Enrollment  Change Coverage Level  Date of Family Status Change \_\_\_\_\_ Drop Coverage

Coverage level may only be changed within 31 days of the occurrence of the family status change.

Member Name (First, Middle, Last) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Home Street Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_

Union Name \_\_\_\_\_

Agency Name \_\_\_\_\_

Work Address \_\_\_\_\_

State of Ohio User ID \_\_\_\_\_

Work Phone \_\_\_\_\_ Alternate Phone Number (Not Work) \_\_\_\_\_

## LEVEL OF COVERAGE

SINGLE \$15.90 a month

FAMILY \$18.95 a month

I authorize the State of Ohio to take the premium for the legal service plan coverage I select once a month from my pay. Coverage will begin under the plan July 1, 2019. I understand that my election will remain in force until I change or drop my coverage, and that I may only make changes/drops during open enrollment for the following July 1 coverage effective date. My coverage will also end if I am no longer an eligible UBT member or I leave State employment, once payroll deductions stop.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**AFTER SIGNING AND DATING THE FORM, MAIL IT TO HYATT.**

Hyatt Legal Plans • Eaton Center • 1111 Superior Avenue East • Suite 800 • Cleveland, Ohio 44114-9584

Group legal service plans are offered by Hyatt Legal Plans, Inc., Cleveland, Ohio.